**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**October 9, 2018**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Michael Shipp and a quorum was met.

**Adopt Agenda***:* AMotion was made by Alisa Lear seconded by Latanya Whiteside to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of September 18:**AMotion was made by Latanya Whiteside and seconded by Alisa Lear to approve / accept the Minutes. Motion passed unanimously.

 **Board Members Present:**

Mike Shipp, Latanya Whiteside, Yvonne Lewis and Alisa Lear

**Absent:** Thelma Merrells and Dr. E. H. Baker,

**Ownership Linkage-Recognition of Guests**: No guests present

 **Northeast Delta HSA staff present**: Dr. Monteic Sizer and Delores Harris

**PUBLIC COMMENT PERIOD –** No requests for comment

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action**

NE Delta HSA signed an MOU with Outpatient Medical Center Inc, in Tallulah, Louisiana on September 26, 2018.

NE Delta HSA presented the City of Grambling, LA a prescription take-back box on Wednesday, October 3, 2018. City and parish dignitaries, along with Board Chair Mike Shipp were present during the presentation.

On October 3rd, NARCAN training and kits were distributed to Richland Parish first responders to help decrease opioid deaths.

Rep. Hoffman and Dr. SizerI will be host an opioid session with Pew Charitable Trust, Thursday, October 11, 2018. The Governor’s Office and the Louisiana Legislature asked PEW to assist with crafting relevant opioid policies and treatment recommendations for Louisiana. Law enforcement, coroners, DAs and prescribers were invited to participate.

There will be NARCAN training for friends and family members of opioid users Friday,

October 12, 2018 at the public library located on Stubbs Ave. in Monroe, LA. Trained individuals will be presented a lifesaving kit as part of our opioid prevention and awareness initiative.

On October 25, 2018, NEDHSA will begin our regional Faith-Based mental health and addictions training at Walk in the Word Church. This is a curriculum-based training that is designed to equip clergy leaders and congregations around issues of mental illness and addiction.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director – Monthly Activity and Fiscal Reports

A Motion made by Yvonne Lewis and seconded by Latanya Whiteside to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

 **Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA’s FY18-19 appropriated budget is $14,248,950. Our SGF = $10,296,034. Our IAT = $3,179,072. Self-generated = $773,844

**BOARD**

The board reviewed the following policies from the Governance Manual:

1. Global Linkage (Policy Manual Page 10)
2. Unity of Control (Policy Manual Page 10)
3. Accountability of the Executive Director (Policy Manual Page 10)
4. Delegation to the Executive Director (Policy Manual Page 10)

It was determined the four policy statements are appropriate, are currently being followed and shall remain as written. The motion was made by Alisa Lear, and seconded by Yvonne Lewis. Motion passed unanimously.

The Board Appointed a Nominating Committee for next year officers: Board Secretary, Alisa Lear. A Motion made by LaTonya Whiteside and seconded by Yvonne Lewis to approve / accept the nomination. Motion passed unanimously.

**BOARD MANAGEMENT** – *Ongoing*

* Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms

A motion was made to **ADJOURN** by Latonya Whiteside and second by Yvonne Lewis

Motion passed unanimously.

**Next Meeting** **–** November 13, 2018 - **5:30 pm**

Ouachita Parish Health Unit – Community Room

1650 Desired Street, Monroe, LA 71202